



Responsible for evaluating laboratory protocols to ensure compliance with federal, state and university rules and policies.

3. Makerspace Manager

Responsible for overseeing student and faculty activities in the Makerspace. Provides



students complete work in a safe, responsible manner, and will be held responsible for any damage that might occur from students not following proper safety protocols.

Approved students can only enter the building with other individuals approved to access the S&T building. Approved students that permit non-approved students to enter the building or laboratories will have their privileges revoked for one calendar year.

- F. The Makerspace: The Lamar University Makerspace is a 7,700 square foot facility located on the first floor of the Science and Technology building. This space combines traditional machine shop equipment with digital design and manufacturing tools to create a collaborative environment to encourage creativity. The Makerspace provides educators the opportunity to expand their instruction beyond theoretical applications and create a curriculum that utilizes the principle of design-test-build. The Makerspace can be used by the LU community to perform course work, senior design projects, campus activities, as well as supporting student-led projects focused on entrepreneurship. The Makerspace provides students and faculty with a well-equipped space with a variety of options available to users including a laser cutter, a CNC plasma cutter, CNC mills, CNC lathe, 3D printers and equipment for traditional fabrication.

The Makerspace is available by appointment during regular building hours. Appointments can be requested via email to [scitech@lamar.edu](mailto:scitech@lamar.edu).

During a scheduled appointment, a technician will be available to assist students and provide instruction when necessary. Utilization of the Makerspace is not allowed after normal business hours, during holiday closures, and other times the university has closed campus. Students are prohibited from using any equipment that poses risk of injury or damage to building unless a trained staff member is available to supervise. Students must use equipment and supplies properly and clean up and or replace used items after their session in the Makerspace. If damage occurs to any of the equipment, students must immediately report the incident to the S&T staff. Removal of supplies and equipment from the Makerspace is strictly prohibited without approval.

Once a student demonstrates the ability to operate in a safe and efficient manner, they can

of event cancellation is not provided, the agreed upon fee will still be assessed to the department or organization.

All catered events on the LU campus require event coordinators to contract with Chartwells. For more information regarding policies and information about catering menus, pricing, and availability contact the Director of Catering at (409)-880-8928. No potlucks or "bring your own" dish options are allowed. If alcohols will be served, the [Lamar Alcohol Use](#) application will need to be completed and approved prior to the event and security must also be provided.

- H. Instrumentation Use and Special Lab Space Requests: The Science and Technology building serves as the research hub for Lamar University. The S&T building is home to over 9,500 ft<sup>2</sup> of research laboratories and 2,500 ft<sup>2</sup> dedicated to facilities designed to accommodate researchers interested in performing pilot testing. The S&T also has a full-service analytical laboratory available to the community. The laboratory technicians of the S&T building are available to assist in training users on instrumentation as well as performing analytical tests for internal and external users. Please see the full list of pricing and available services on the S&T "Services page").

Requests for analytical services can be made online. Internal faculty, staff, and students may be required to complete the safety training in certain circumstances.

#### VI. ADDITIONAL LU POLICIES

- A. At this point, any section(s) needed to fully understand or implement the policy are added. Often, this information can be embedded in other sections. At times, this information is critical enough
- no

Associate Provost of Research and Sponsored Programs Administration

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Review