

Voluntary Modification of Employment Letter of Application and Commitment to Retire

I, _____, hereby apply for Voluntary Modification of Employment (VME) as described in the accompanying Lamar University policy, and I agree to the terms and conditions included therein. In consideration for the benefits conferred by VME status, I hereby announce and tender my retirement from State service, effective May 31, 20, and at which time, I relinquish my full-time status, tenure, and employment with Lamar University. I understand that this decision is irrevocable.

 Signature

 Date

Title/Description of Project:

_____ Approve

_____ Deny

 Provost & VPAA

 Date

 President

 Date